



★ NATIONAL ★ DUPLICATE TITLE GUIDE

Lost Your Vehicle Title?

Understanding duplicate titles, ownership issues,
lien releases, power of attorney,
and deceased owner situations.

**FREE
CONSUMER
GUIDE**
★ ★ ★

CERTIFICATE OF TITLE			
VEHICLE IDENTIFICATION NUMBER (VIN)	YEAR	MAKE	MODEL
BODY STYLE		TITLE NUMBER	
ODOMETER READING			
LEGAL OWNER			
SIGNATURE			

OFFICIAL DOCUMENT
★ ★ ★
CERTIFICATE
OF TITLE
★ ★ ★



LOST TITLE
— CONNECTION —



www.losttitle.solutions



HOW TO USE THIS GUIDE

Start with the right information before choosing a title solution.

This guide is a general educational resource for vehicle owners in the United States. Title laws, forms, fees, and requirements vary by state. Use this guide to understand common duplicate title situations, identify possible complications, and gather the information that may be needed before moving forward.



IMPORTANT DISCLAIMER

This guide provides general information only and is not legal advice. Always verify current requirements with the appropriate state agency.



VEHICLE INFORMATION WORKSHEET



Name: _____



Phone: _____



Email: _____



VIN:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



Year: _____



Make: _____



Model: _____



State Last Titled: _____



Current State: _____



Are You Listed On The Title?

☐ Yes

☐ No



Is There A Lien?

☐ Yes

☐ No



Owner Living?

☐ Yes

☐ No



Notes: _____





DUPLICATE TITLE BASICS

1. WHAT IS A DUPLICATE TITLE?

A duplicate title is a replacement ownership document issued when the original title is lost, stolen, damaged, or destroyed.

- ✓ It usually replaces an existing title record.
- ✓ It does not usually create or transfer ownership.



2. WHY PEOPLE REQUEST DUPLICATE TITLES



Selling
a Vehicle



Vehicle
Registration



Refinancing
or Loan



Donation
to Charity



Estate
Settlement



Replacing
Damaged
Paperwork

3. WHO CAN USUALLY REQUEST ONE?



Titled Owner



Co-Owner



Lienholder (when applicable)



Authorized Representative
(using Power of Attorney)



Estate Representative
(when applicable)





INFORMATION & COMMON DELAYS

Having the right information and understanding common roadblocks can help you avoid delays and get your duplicate title faster.

4. INFORMATION YOU SHOULD GATHER



- ✓ **VIN (Vehicle Identification Number)**
The 17-character code that uniquely identifies your vehicle.
- ✓ **Year, Make, and Model**
Accurate vehicle details are essential for the search.
- ✓ **Current or Last Known Owner**
Full legal name(s) as they appear on previous records.
- ✓ **Current or Last Known Registration**
Helps verify the vehicle and state of record.
- ✓ **Valid Identification**
A government-issued ID is required for most title requests.
- ✓ **Lienholder Information (If Applicable)**
Name and contact information for the lienholder.
- ✓ **Prior Title Copies (If Available)**
Can speed up the verification process.

5. COMMON DUPLICATE TITLE DELAYS

- ⚠ **Active Liens:** *A lien must be released before a duplicate title can be issued.*
- ⚠ **Missing Owner:** *Title cannot be issued until all legal owners are accounted for.*
- ⚠ **Deceased Owner:** *Additional documentation (e.g., death certificate, probate) may be required.*
- ⚠ **Name Mismatch:** *The name on your ID must match the title records.*
- ⚠ **Incorrect VIN Information:** *Even a small error can cause processing delays.*
- ⚠ **Out-of-State Title Records:** *Requests may take longer if records are held in another state.*

6. UNDERSTANDING LIEN RELEASES



A lien release letter, satisfaction letter, or direct involvement from the lienholder may be required before a duplicate title can be issued.





SPECIAL SITUATIONS

7. USING A POWER OF ATTORNEY

A Power of Attorney (POA) may allow another person to act on behalf of the vehicle owner when the owner cannot appear in person.

Some states require specific motor vehicle POA forms, original signatures, or notarization to be accepted.



OWNER

AUTHORIZES



REPRESENTATIVE



The representative can complete title-related transactions on behalf of the owner within the scope of the POA.

8. DECEASED OWNER SITUATIONS

If the owner is deceased, a normal duplicate title request may not be enough. Additional documents may be required, such as:

- ★ Death Certificate
- ★ Affidavit of Heirship
- ★ Probate Documents
- ★ Small Estate Affidavit
- ★ Executor Authority

Requirements vary by state and may depend on how the estate is handled.

HEIRSHIP / ESTATE OVERVIEW



DECEASED OWNER



ESTATE
(PROBATE OR SMALL ESTATE)



SPOUSE



CHILD



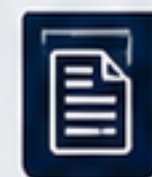
HEIR



EXECUTOR
/ PERSONAL
REPRESENTATIVE



OTHER
HEIRS



These documents help prove ownership and authority to request a duplicate title on behalf of the estate.



IS A DUPLICATE TITLE THE RIGHT SOLUTION?

Not every situation calls for a duplicate title. Use this guide to determine the best path forward for your unique situation.



9. WHEN A DUPLICATE TITLE IS NOT THE CORRECT SOLUTION

- You bought a vehicle without a title
- The title was never transferred into your name
- There is an ownership dispute
- There is an unresolved lien on the vehicle
- The seller is missing, unreachable, or unwilling to help

10

COULD YOU NEED A TITLE TRANSFER INSTEAD?



If the vehicle has a valid title and ownership has changed, a Title Transfer is likely the correct solution.

This involves the seller signing over the title to you and submitting it to the state to transfer ownership.

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COULD YOU NEED A BONDED TITLE INSTEAD?



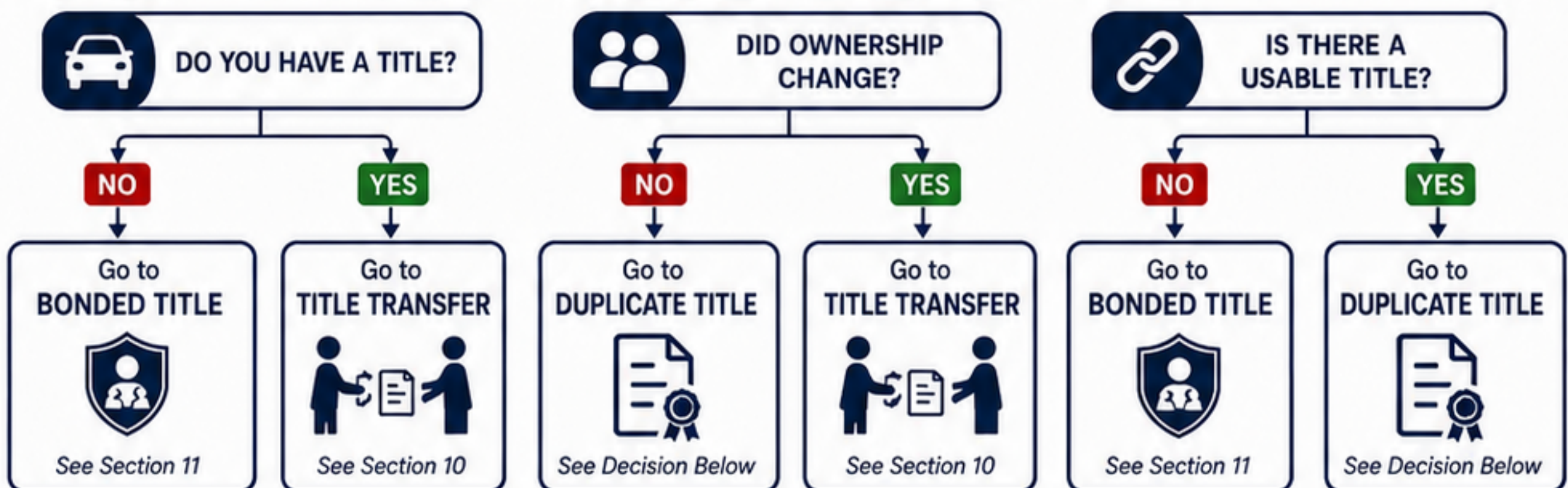
If no usable title is available and ownership cannot be completed through a traditional transfer, a Bonded Title may be your solution.

This requires a bond as protection for any potential future claims.



WHICH PATH IS RIGHT FOR YOU?

Use this decision path to identify the best solution for your situation.



STILL UNSURE? State laws vary, and every situation is unique. Consult a title professional or your local DMV for personalized guidance.





PREPARATION CHECKLIST & FAQ

12. DUPLICATE TITLE PREPARATION CHECKLIST

Use this checklist to gather everything you may need **before** you apply for a duplicate title.

- ☒ **VIN** (Vehicle Identification Number)
Your 17-character VIN is required.
- ☒ **Current Registration (if available)**
Helps verify vehicle details and ownership.
- ☒ **Owner Identification**
Valid driver's license or state-issued ID.
- ☒ **Lien Information (if applicable)**
Include the lienholder's name and address.
- ☒ **Title Copy (if available)**
A copy can help speed up the process.
- ☒ **Supporting Documents**
May include proof of ownership or purchase.
- ☒ **Death Certificate (if applicable)**
Required when the owner is deceased.
- ☒ **Power of Attorney (if applicable)**
Needed if someone is acting on your behalf.
- ☒ **Lien Release (if applicable)**
Required to remove a lien from the title.



Pro Tip:

Requirements vary by state. Contact your state DMV or visit their website to confirm specific forms, fees, and documents needed for your duplicate title request.



13. FREQUENTLY ASKED QUESTIONS



How long does a duplicate title take?

Processing times vary by state, but it typically takes 1–4 weeks.



Can someone else request it?

Yes, if they have a power of attorney or are an authorized representative.



What if there is still a lien?

You'll need a lien release from the lender before a new title can be issued.



What if the owner is deceased?

A death certificate and probate documents may be required, depending on the state.



What if I moved to another state?

You may need to title and register the vehicle in your new state after obtaining the duplicate.



HOW LOST TITLE CONNECTION CAN HELP

Lost Title Connection is here to simplify the process. We provide clear guidance, expert review, and trusted support so you can move forward with confidence.



14. HOW WE HELP



Duplicate Title Guidance

Step-by-step help for obtaining a replacement title.



Title Transfer Review

Ensure a smooth and accurate transfer of ownership.



Bonded Title Evaluation

Determine if a bonded title is the right solution for you.



Lien Issue Review

Help resolving lien holds and payoff requirements.



Ownership Issue Review

Address discrepancies, missing documents, and gaps.



Deceased Owner Situations

Guidance for handling titles with a deceased owner.



Document Preparation Guidance

Know what forms you need and how to complete them.



15. NEXT STEPS

Gather the following information to make the process faster and easier:



Vehicle Identification Number (VIN)

The unique 17-character VIN for your vehicle.

☐

Owner Information

Current owner name and contact information.

☐

Title State

The state where the title was last issued.

☐

Lien Information

Any lienholder details or payoff information.

☐

Supporting Documents

Any available documents, bills of sale, or prior titles.

☐

The more information you have, the better we can help!



NEED HELP REVIEWING YOUR SITUATION?
REQUEST A FREE CONSULTATION



www.losttitle.solutions



Text **HELP** to **888-848-5457**





AUTOMATED DUPLICATE TITLE SERVICE

Prepared documents, guidance, instructions, and support through a convenient online portal.

WHAT IS INCLUDED?

- ✓ Prepared duplicate title documents
- ✓ Step-by-step guidance and instructions
- ✓ Convenient online portal access
- ✓ Support from any internet-connected device

ONLY

\$15
SERVICE FEE

PAGE 9 SERVICE FORM

COMPLETE ONLINE

The interactive HTML version includes the full service request form. The downloadable PDF links directly to the online service page.

CUSTOMER INFORMATION

- ✓ Name, email, and mobile phone
- ✓ Mailing address and preferred contact
- ✓ Agreement and acknowledgment

VEHICLE INFORMATION

- ✓ VIN, year, make, and model
- ✓ Body style and license plate
- ✓ State last titled and current vehicle state

TITLE RECORD DETAILS

- ✓ Owner name exactly as shown on title

LIEN / SUPPORTING DOCUMENTS

- ✓ Lienholder and payoff information

IMPORTANT:

The \$15 service fee covers Lost Title Connection document preparation, guidance, instructions, and support. State/government fees are separate. You submit official state filings unless a

START THE \$15 AUTOMATED SERVICE